

## This is to certify that **Adrian Nieves**

## has successfully completed **Communication Skills Training**

Attended December 2022

## This programme covers:

- Become more clear, convincing and persuasive
- How to present your message with assurance
- · How to specify the exact meaning, so there is no misunderstanding
- The proper (and improper) use of humour and office banter
- Handle conflict situations and difficult conversations with the right amount of assertiveness
- The proper use of praise, appreciation and thanks: Always leave on a positive note

Presented by: Mr. Christopher Farmer, Managing Director, Corporate Coach Group

(6 CPD hours)



