

## This is to certify that Sophia Umney

## has successfully completed Management Development Training

Attended February 2024

## This programme covers:

- The six habits of highly effective managers
- Set specific, ambitious and worthwhile goals
- Clearly communicate your message
- Better time management: prioritise, plan, prepare and delegate
- · How to manage conflict situations and personality clashes
- · Inspirational leadership: help others to feel more positive

Presented by: Mr. Christopher Farmer, Managing Director, Corporate Coach Group

(12 CPD hours)



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